



# DRAFT MINUTES

SSCPS Parents Association

WWW.SSCPS-PA.ORG

Meeting Date & Time: April 26, 2023 @ 6:30pm

Meeting Location: ~~100 Longwater Circle~~ & Zoom

## Attendees:

Please note - these names were recorded from your Zoom names. If incorrect, please reach out.

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### 1. Welcome

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- Alisha Uhlenbrock-Furst opened the meeting
- Minutes from last PA meeting to be voted/approved
  - Approved unanimously

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### 2. Treasurer Update/Grant Requests

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- Starting budget from SSCEF: \$5,000
  - APPROVED 10/19/22: Book Club FIT (28 books) - \$301.10
  - APPROVED 10/19/22: Smartpass digital hall pass - \$600
  - APPROVED 12/21/22: Senior Shirt Request – Mary Carter - \$936
  - APPROVED 12/21/22: 1st grade Animal Habitats – Jessica Everett - \$170.48
    - White model magic Crayola fast dry clay from Amazon for hibernation, migration, and adaption science unit. Students will be creating a chosen animal and will make their animal and habitat out of clay using a shoe box display
    - Each of the 4 1st grade pods will get \$40, total after tax is \$170.48
  - REVIEWED 12/21/22 (NOT APPROVED): Dim sum and food contribution – Helen Li - \$790
    - SSCPS Global Civic Education Coalition is not an approved vendor for the school
    - Grants must be approved before you pay for items (it is not for reimbursement)
  - APPROVED 1/18/23: Senior Shirt Request (additional funds) – Mary Carter - \$96
  - APPROVED 1/18/23: Level II Great Room Makeover – Cindy Lyons - \$312.87
    - Original request was for \$722.26. Certain items such as shelves, chalkboard, and storage container are more pressing. The cost for these items is \$312.87 and this amount was approved. The other items can be discussed later.
  - APPROVED 2/15/23: Supplies for TASC room – Darcie Edwards - \$250
    - Therapeutic academic support center – space for kids to use when they cannot attend academic classes
  - APPROVED 2/15/23: Supplies for Seven Continents – Cassandra Sullivan - \$293.23
  - REVIEWED 2/15/23 (NOT APPROVED): Chairs for reading intervention – Siobhan Daly - \$444.12
    - Folks liked the idea but are concerned that the chairs will get dirty quickly. Perhaps we can find a more appropriate chair material and bring this back for approval.
  - APPROVED 4/26/23: Italian Ice for Heritage day – Nadeen Sullivan - \$800

- APPROVED 4/26/23: Magnet building tiles – Kelsey Lawson - \$55.22
- APPROVED 4/26/23: Book shelf – Nicole Alvey - \$199.99
- REVIEWED 4/26/23 (NOT APPROVED): Book request for Level III – Kate Seavey - \$500
  - Decision was made to review this request again at next month's PA meeting
- **Total funds left: \$985.11**
- Grant request form can be found on [sscps-pa.org](http://sscps-pa.org)

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### 3. Level & Grade Representative Updates

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- **General**
  - April 27– School Council
  - May 5 – Half Day
  - May 4 – Literacy Night at school (NOT a drop off activity) – each child will receive a free book this year due to grant from KPMG
  - May 5 – Blood Drive 1:00 – 6:00 in gym
  - May 11 – Board of Trustees meeting
  - May 12 – Grade 6 Field Trip to Wheelock Theatre
  - May 19 – Wax Museum – Grade 5
  - May 19 – Level III Social
- **Kindergarten (Liz Sweeney)**
  - No updates
- **Level I (Jennifer Lawrence)**
  - No updates
- **Level II (Stephanie Innis)**
  - ELA MCAS took place April 4th and Tuesday, April 11th
  - Biography presentations took place on April 12th and 13th
  - EOM Science Projects was just launched (please read, sign contract) - due in June.
  - Math MCAS is taking place on May 10 & 11
  - Please bring silent books to have on hand
  - Need wipes and tissues for classroom.
  - Updated Amazon wishlist:  
[https://www.amazon.com/hz/wishlist/ls/2SXF0HT5IFNBJ?ref\\_=wl\\_share](https://www.amazon.com/hz/wishlist/ls/2SXF0HT5IFNBJ?ref_=wl_share)
- **Level III (Andrea Poudrier)**
  - See General updates above
- **Level IV (Katie Goldrick)**
  - No updates
- **Grade 9 (Jessica Barbour)**
  - Stephanie Chery is leaving post as guidance counselor
- **Grade 10 (Alisha Uhlenbrock-Furst)**
  - See grade 9 update
- **Grade 11 (Eileen Lefsky)**
  - Mary Carter has been sending updates to all 11<sup>th</sup> grade families
- **Grade 12 (OPEN)**
  - Need to fill open Grade 12 Rep position
- **Student Rep (Samuel Oji)**
  - No updates

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## 4. Committee Updates

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- **Fundraising & Community Building (Mary Binda and Liz Sweeney)**
  - Super Mario brothers movie fundraiser in April was a success
  - Sunday June 4th will be a SEPAC sponsored family event at O'Lindys bowling in Quincy.
  - Monday June 5th SEPAC will be sponsoring a training by a fabulous presenter, Jeanine Fitzgerald, at Tufts Library in Weymouth at 6pm.
  - Teacher appreciation event – ice cream truck on May 5th
- **Communications & Technology (Patrick England)**
  - No Update

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## 5. Additional Topics

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- PA Elections for next school year have been officially kicked off via the Weekly email
- School Council wants to develop a "Cheat sheet" Q&A reference guide to frequently asked questions of school administration that are explained in the Handbook. We need your input.
- D&I Committee Chair: Below is a list of the roles and responsibilities of the D&I Committee Chair position. While this position was newly added last year it was not well defined and therefore did not gain traction. Alisha Uhlenbrock-Furst met with Alicia Savage to discuss the role and draft these bullets. We would like the PA members input and in a future meeting vote to add these to the ByLaws.
  - Serve as a liaison between the Civil Rights Coordinator and the Parents Association by reporting updates to statewide and school specific civil rights laws, regulations, and guidelines at monthly PA meetings
  - Gather feedback from parents and guardians with respect to school policies and procedures related to discrimination and discriminatory harassment to share with the Civil Rights Coordinator.
  - Assist the Civil Rights Coordinator (directly or indirectly) in planning and executing school D&I initiatives including Literacy Night, teacher diversification initiatives, and the school strategic plan.
- PA Bylaws changes proposed by Alisha Uhlenbrock-Furst. We need input from PA members on any and all changes to bylaws prior to voting as a group.
  - Add to Vice Chair responsibilities: "The Vice Chair will be responsible to lead and run the annual and ad hoc elections process as defined in this document."
  - Add role and responsibilities descriptions for all committee positions and ensure PA website matches PA Bylaws. If PA agrees then will current committee chairs draft R&R for PA members to review?
  - Add requirement for each executive and committee position to share their vision (what they want to accomplish) at the beginning of the school year with the chair and vice chair. It would be great if the executive officers could have visibility to these plans to better support their efforts and give feedback. These don't need to be monumental goals, just in service of continuous improvement each year.

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## 6. Open Discussion & Call for Agenda Topics for Future Meetings

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## 7. REMINDERS: Non-Financial ways ALL PARENTS can help SSCPS

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**Log your volunteer hours:** Attend Parent Association Meetings. Every Parent is a member of the SSCPS PA!

**Box Tops for Education:** Now online – download Box Tops for Education app and scan receipts.

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